



April 16, 2019

Dr. Karen Lankisch, MHI, RHIA, CHDA
Business, Law and Technology Department Chair
University of Cincinnati Clermont
West Woods Academic Center 285
4200 College Drive
Batavia, OH 45103

Hello Dr. Lankisch:

NCRA and the Formal Education Program Review Committee (FEPRC) sincerely appreciate the University of Cincinnati Clermont's commitment to providing excellent education for cancer registrars. We believe that formal education for cancer registrars is an essential element in the collection and maintenance of high quality cancer data, and we are happy to be able to work with you to achieve this.

The NCRA FEPRC has completed its review of your 2019 application for NCRA accreditation for the *Certificate in Cancer Registry Management Program*. It is the opinion of the FEPRC that the *Certificate in Cancer Registry Management Program* offered by University of Cincinnati Clermont has met the requirements set forth in the NCRA Accreditation Standards for accredited status. NCRA is pleased to award the University of Cincinnati Clermont *Certificate in Cancer Registry Management Program* full accreditation status and welcome you to the family of NCRA's formal education institutions, as a fully accredited partner!

University of Cincinnati Clermont *Certificate in Cancer Registry Management Program* will be listed with other [NCRA Accredited Cancer Registry Management Certificate Programs](#) on the NCRA web site. The program will also be recognized in NCRA publications for the membership, such as the *E-News Update* and the *Connection*.

While comments by the Committee will not affect the outcome of their decision, they would, nevertheless, like to share some feedback with you:

1. In the University of Cincinnati Clermont application for accreditation, in Appendix C: Instructors are listed for only the first of the courses. Please submit Substantive Change Form when new faculty is added (attached).

2. The FEPRC suggests: Student Handbook page 14—paragraph on Professional Organization includes the Student Code of conduct, which may belong in its own paragraph.

3. Student Handbook, page 25: Course Tracking Guide: in the Prerequisites footnote, Intro to AP Lab is included. NCRA does not require an A&P Lab as a prerequisite.

4. Student Handbook, page 26: Textbooks: The following texts are out of print and are not current with updates made in 2018:

The Cancer Registry CASEbook: Vol. I. Intro & Major Sites April Fritz and Associates
ISBN 978-0-9821-9802-5

The Cancer Registry CASEbook: Vol. II. Challenging Sites April Fritz and Associates
ISBN 978-0-9821-9803-2

The FEPRC suggests the [SEER*Educate website](#) for practice on more advanced abstracting case scenarios.

As you are aware, NCRA accredited formal education programs are required to submit an annual update and the annual update fee of \$200, usually on the anniversary of the original accreditation. Reaccreditation for the University of Cincinnati Clermont *Certificate in Cancer Registry Management Program* will be required to submit an application for reaccreditation three years after the original accreditation.

The annual update review process and reaccreditation schedule for University of Cincinnati Clermont *Certificate in Cancer Registry Management Program* is as follows:

Annual Update: April 2020

Annual Update: April 2021

Annual Update: April 2022

Reaccreditation: April 2023

Thank you again for your continued commitment to the formal education of cancer registrars and for your support of professionalism in the field. We look forward to a long and mutually beneficial relationship with the University of Cincinnati Clermont. If you have any questions or issues you would like to address with the Committee, please contact NCRA Manager of Education Programs, Mary Maul at 703-299-6640 X314 or mmaul@ncra-usa.org.

Sincerely,

Mary Maul

NCRA Manager of Education Programs

On behalf of the

NCRA Formal Education Program Review Committee.