

 <p>Category: Firearms Transportation</p> <p>Applicable for: Faculty/Staff</p>	<p><i>Procedure/Guideline Title:</i> Transport of Firearms Using UC Vehicle</p> <p>Effective Date: July 19, 2007</p> <p>Prior Effective Date:</p> <p>Enabling Act:</p>	<p><i>Number:</i> 034.FS.105</p> <p>Owner: Director, Administrative Services</p> <p>Responsible Office(s): Administrative Services</p>
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Background

Guidelines

This document outlines the procedures/guidelines required to use a UC Clermont vehicle to transport firearms (live ammunition and/or hand guns) between campus locations or to an offsite location for Police Academy training purposes.

David Schwallie, Director of UC Risk Management 584-5042

The University requires that each aspect of this request is looked at through a “security” perspective, as well as, how would this appear in the press if an accident were to occur. Were enough measures taken to secure the items in transport for maximum safety? It is better for a UC vehicle to be used if it involves an official UC event, class, workshop, etc., vs. a private vehicle. However, measures must be taken to prevent the loss of any of the ammunition and weapons. The vehicle has to be secured and guarded during this time. Follow the guidelines given by UC Public Safety.

UC Public Safety – Lt. Jeffery Thompson (Cell: 200-2696)

To keep within the confines of the procedures used for the UC Police Officers and their training programs, UC vehicles can be used to transport live ammunition and hand guns, rifles, etc. to and from training sessions. However, the following must be adhered to:

- All live ammunition and fire arms of any type need to be locked in a trunk or separate compartment from where the driver and occupants of the vehicle are seated.
- If the vehicle used does not have a separate trunk area that can be locked and away from passengers, a special transport box (es) needs to be used. This transport box (es) has to be locked at all times, preferably double padlocked. (Transport boxes can be reserved through UC Public Safety.) In the case of using a passenger van, the secured, transport box (es) must be placed at the farthest point to the rear of the van behind a seat.
- For Liability reasons, a Police Officer or specially trained personnel must accompany the ammunition and fire arms. Police Officers are specially trained on the handling of ammunition in case of an accident where transport boxes have

been damaged or items have been scattered in an accident area. It is not recommended that a lay person or a student be allowed to handle the ammunition and fire arms during transport. However, a lay person (not a student) may be the driver of the vehicle as long as a Police Officer or specially trained personnel is present in the vehicle during transport.

Contacts

Initial contact: Greg Mendel Transportation Services 556-4424
Transportation Services does not deal in these matters. Guidelines should be sought out through Risk Management and UC Public Safety.